



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

November 30, 2011

MEMORANDUM

TO: MEGS Authorized Officials and Consolidated Application Main Contacts

FROM: Michael W. Radke, Ph.D., Director
Office of Field Services 

SUBJECT: Reminder: Deadline to Amend 2011-12 Consolidated Application is
December 15, 2011

The deadline for Local Educational Agencies (LEAs) to amend their 2011-12 Consolidated Application and Title I School Selection Application, if necessary, is Thursday, December 15, 2011.

The Consolidated Application should be amended if you do not have 100% of each program fund fully approved. This includes 100% of your final program allocations and 100% of program carryover.

If your LEA's Consolidated Application is in "Grant Funds Available" status, please confirm that your LEA applied for and was approved for the "Total Availability" (allocation plus available carryover) for all eligible funding sources, including carryover funds. If you did not apply for the "total availability" or your Field Services consultant only partially approved the funds available, please initiate an amendment and submit it by December 15, 2011, in order to receive full approval.

If your LEA's Consolidated Application is in "Modifications Required" or "Modifications In Progress" status, please adjust all budget details to apply for the "Total Availability" for all funding sources before submitting the modifications.

If your LEA's Consolidated Application is in "Modifications Submitted" or "Review In Progress" and you need to adjust your budget details to apply for all available funds by December 15, 2011, please contact your Field Services consultant to determine whether the Consolidated Application will need to be returned for modifications to meet the deadline.

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If your LEA has already applied for all available funds and no budget changes are necessary in your LEA's Consolidated Application, please ignore this reminder. Remember your LEA must apply for or amend all grant fund sources by the December 15, 2011, deadline. The Michigan Department of Education will not accept amendments submitted after this date.

If you have questions or need assistance, please contact your Field Services consultant or call 517-373-3743.